



WAYANAMAC EDUCATION TRUST®
DON BOSCO INSTITUTE OF TECHNOLOGY



- Approved by AICTE, New Delhi
- Recognised by Govt. of Karnataka

- Affiliated to VTU, Belagavi
- Accredited by NAAC

DBIT/IQAC/2020-21/Committee/01

15.06.2020

NOTIFICATION

This is to inform that the college has decided to reconstitute the Committees for the academic year 2020-2021 to work under IQAC. The following faculty members are hereby nominated as the convener of each committee with immediate effect and informed to all the Convenors to constitute the committee by nominating faculty members from each department and also prepare the Objectives, Roles and Responsibility and Standard Operating Procedure for each committee and submit to IQAC by the end of the June 2020.

SL.No.	Name of The Committee	Name of the Convener
1	NAAC/NBA/IQAC Committee	Dr. Rengaprabhu. P
2	LIC/AICTE Committee	Prof. Ranjeeth Kumar
3	Admission/Promotion Committee	Prof. Sharmila. R.S
4	Academic Committee	Dr.R.L.Ramesh
5	Timetable Committee	Dr. Shivanna
6	I A Test Committee	Dr. Nataraj R
7	VTU Exam Duty Committee	Prof. Umashankar B S
8	Website/IT Committee	Prof. Santosh Kumar G.
9	Anti-ragging Committee/ Grievance Redressal Committee	Dr. Manjunatha A. S.
10	Anti-Sexual Harassment / Women Empowerment Committee	Dr. Ranjini P. S.
11	Library Committee	Dr. Somaraya.B.Talloli
12	Sports /NSS/NCC/Discipline Committee	Dr. Kumarswamy
13	Chief Proctor/Parent –Teachers Meeting	Dr. R. Anguraja
14	Scholarship Committee	Dr. R. C. Patil
15	SC/ST/OBC Committee	Prof. Kiran Kumar K. M.
16	Alumni Committee	Prof. Rafi Ahmed Z.
17	Skill Development Committee	Prof. Gobinath S.
18	AICTE Activity Committee	Dr. Bhavya Shree Shetty
19	BITES Committee	Prof. Punith Kumar

20	NPTEL / MOOCS/SWAYAM / Coursera committee	Dr. Somaraya.B.Taloli
21	ICT / VTU E-Shikshana Committee	Prof. Shankar Gowda S.R
22	Impartus / EAS / ERP Committee	Prof. Naveen .N
23	MOU / Consultancy Committee	Prof. Padmashree
24	FDP / WS / Seminar Committee	Prof. Sangam Kumar G. H.
25	Internship /Technical Seminar Committee	Prof. Dharshan B. G.
26	Purchase/Resource Sharing Committee	Dr. Shivanna
27	Cultural / Faculty Club Committee	Prof. Vishwanath B. R.
28	Feedback System Committee	Dr.Thippeswamy G. R.
29	Newsletter/Magazine/Exhibition Committee	Dr. Anasuya N. J.
30	Career Guidance/Placement Training/INFYTQ Committee	Prof. Somashekar
31	Student Counselling/Class Committee	Dr. Jai Prakash Prasad
32	Professional Bodies / Department Forum Activities Committee	Dr. R. C. Patil
33	R&D/Incubation /Start Ups Committee	Dr. Arun Magadum
34	ARIIA/ATAL /NIRF Committee	Dr. Manjunathswamy B. E.
35	EDC / IPR Committee	Dr. Ranganath S. R.
36	IIC / Funded Projects Committee	Dr. Shivakumar Dalali
37	Conferences/Publications Committee	Dr. Manjula.S. D
38	Mini Project Committee	Dr. Chandrashekar N. S.
39	Main Project Committee	Dr.Venugeetha Y.

Here by informed to all the convenors to conduct the meeting and Submit the Circular and Minutes of Meeting to IQAC within a week of the meeting scheduled.

IQAC - Director

IQAC

Copy to:

1. Executive Director (for kind information)
2. Dean and Director (R&D) (for kind information & needful)
3. All HOD'S (for information)
4. Concerned Faculty Members

Handwritten signature
Principal 15-06-2020

PRINCIPAL
Don Bosco Institute of Technol.
Kumbalagodu, Mysore Road,
Bangalore - 560 074.



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Minutes of the 33rd Governing Council Meeting held on April 09, 2022 at 2:30 P. M.

Agenda:

1. To read and approve the Minutes and Action Taken Report of the 32nd G. C. Meeting
2. A Brief Report on the results of Academic Year (2020 – 21)
3. A Brief Report on present courses with student strength and Admission status for the Academic Year (2021 – 22)
4. Seeking approval for commencing New Courses, Increase in Intake and Reduction in Intake and obtaining NOC from VTU for Academic Year (2022 – 23)
5. A Brief Report on Faculty position and New Faculty recruited
6. A Brief Report from IQAC on NAAC and NBA status
7. A Brief Review of Academics, Co-Curricular, Extra-Curricular Activities for the Academic Year (2021 – 22)
8. A Brief Report on R & D Activities
9. Placements during Academic Year (2021 – 22)
10. Any other point with the permission of Hon. Chairman – G. C.

Hon. Members Present:

1. Sri. B. Manjunath – Vice President – DBIT
2. Dr. Syed Shakeeb Ur Rehman – VTU Nominee
3. Dr. Basavarajaiah – Former Principal, NIT - Karnataka
4. Dr. K.N.B Murthy – Vice Chancellor – Dayananda Sagar University
5. Dr. Narasimhamurthy – Head – Quality, Infineon Technologies
6. Dr. Narahari – HOD (Department of IEM) – R. V. College of Engineering
7. Dr. Hemadri Naidu T. – Principal & Member Secretary
8. Dr. Nagabhushan – Dean (Academics) – DBIT
9. Dr. Nataraj – Dean & Director (R & D) – DBIT
10. Dr. Anguraj – HOD (EEE) – DBIT
11. Dr. Ramesh R. L. – HOD (Civil Engineering) & Director (IQAC) - DBIT
12. Dr. Manjunathaswamy – Associate Professor (CSE)
13. Mr. Rafi Ahmed Z. – Assistant Professor (EEE)

- 1) *Minutes of 32nd Governing Council Meeting held on June 26, 2021 read and approved*
- 2) *Principal presented Action Taken Report on observations of the Hon. Members during the 32nd Governing Council Meeting*
- 3) *Hon. Members reviewed the Academic and Administrative progress of the Institution and have offered their valuable suggestions:*
- 4) *Dr. K.N.B Murthy: The Institution should have a 'Unique Selling Proposition (USP) [Why should a student join DBIT ?] and a clear cut Quality Policy. Advised to attract High Quality Faculty, Staff and Students. The Institution must have a Long Term Plan (Three or Five Years) and focus on stabilizing and sustaining rather than constantly responding to Market Forces.*
- 5) *Dr. Murthy suggested that DBIT must focus on bringing in a Cultural Change and building Trust and Credibility in Professional Education as Institutions without Quality will not survive in the Future. AICTE and UGC will likely be merged into a single Regulatory Body. As per guidelines of NEP 2020 students may seek admission in one Institution but may move on to Graduate in a different one based on 'Credit Bank' system*
- 6) *Dr. Murthy advised offering CSE (Artificial Intelligence & Machine Learning), Artificial Intelligence & Data Science, CSE (Cyber-Security) at Post Graduate Level rather than Under Graduate Level as Industrial growth and creation of New Jobs in these niche areas is approximately Ten Per Cent. There is a large knowledge gap in Industry and Academia due to outdated curriculum offered by Universities. Therefore, placements for B. E. Graduates in these Courses is uncertain*

- 7) *Dr. Murthy advised that DBIT must focus on bringing about a 'Transformational Change' and suggested commencing a 'Private University' which will offer greater administrative and academic flexibility in designing Industry relevant courses. He offered suggestions on following Two Models - DBIT may be retained as an affiliated Institution and a New Private University may be applied for (Dayananda Sagar, RV and MSRIT Model) or a single Private University with DBIT as a constituent college (PES Model)*
- 8) *Dr. Murthy advised that the Institution must hire and retain Quality Faculty. He suggested a mix of Twenty Five Per Cent Faculty from reputed Foreign Universities, Twenty Five Per Cent with significant Industrial experience, Twenty Five Per Cent from IITs or IIMs and Twenty Five Per Cent from Local Colleges*
- 9) *Dr. Murthy requested for comparative data on Placements for a Three Year period vis-à-vis Year-on-Year progress, Median Salary offered etc. He also requested for providing Library Usage Metrics and evaluating the efficacy of E Resources through Mobile Access*
- 10) *Dr. Murthy advised that DBIT must promote best practices and ethics in scholarly research and consider signing 'Declaration on Research Assessment -DORA'. He advised the Principal to present 'Four Unique Measures' adopted and implemented in DBIT in the next meeting of the G. C.*

- 11) *Dr. Narasimhamurthy: Dr. Narasimhamurthy advised offering CSE (Cyber-Security) at Post Graduate Level rather than Under Graduate Level due to lacunae in University curriculum and uncertainty of placements for fresh B. E. Graduates in these niche and specialized areas. He advised the Management to consider offering 'Digital Manufacturing' at an Under Graduate Level if the course was instituted in VTU*
- 12) *Dr. Narasimhamurthy advised having a Long Term (Three or Five Year) plan for the Institution and focus on achieving its goals*
- 13) *Dr. Syed Shakeeb Ur Rehman: Dr. Rehman suggested reduction of Intake in B. E. (Mechanical Engineering) by only Fifty Per Cent (60 Seats instead of 30 Seats). He also advised not to pursue Permanent Affiliation and Autonomy as Regulations governing them had undergone significant changes over the years. The power to grant Autonomy to an Affiliated Institution rests with the University Grants Commission (UGC). DBIT could instead consider applying for Private University*
- 14) *Dr. Rehman also enquired if all Associate Professors had Ph. D Qualification*
- 15) *Dr. Rehman appreciated the fact that DBIT continued to make progress during Academic Years (2020 - 21) and (2021 - 22) which were deeply affected by COVID 19 Pandemic. He appreciated the efforts of Faculty for having managed to secure two University Ranks in Telecommunication Engineering*

16) Dr. Narahari Dr. Narahari advised that DBIT must employ competent Faculty and Staff in order to attract better quality students. He appreciated that Infrastructure was on par with other Institutions. He also suggested a clear Roadmap for development identifying requirements of Key Stakeholders and appointing Faculty with significant Industrial experience

17) Dr. Narahari appreciated the commitment of Management, Faculty and Staff for development and that DBIT was applying for re-accreditation by NBA. He suggested involvement in Social Outreach programmes and Student Outreach programmes for the Differently Abled which would be viewed positively by NBA Committee

18) Modified Vision & Mission of the Institution and UG and PG Departments has been circulated, discussed and requested for approval

19) Budget Allocation for (2022 - 23) submitted to the G. C. for approval

20) Principal presented a Brief Report on 'Admission Promotional Activities for Academic Year (2022 - 23)' and requested approval

21) Dr. Nagabhushan - Dean (Academics) and Dr. Ramesh B. L. - HOD (Civil Engineering) & Director (IQAC) were introduced to Hon. Members by Principal

22) Vote of Thanks presented by Principal


22.04.2022

PRINCIPAL

PRINCIPAL

Don Bosco Institute of Technology
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Bangalore - 560 074.

Copy to: The President, Vice President, Secretary DBCI - For kind ~~approval~~ ~~approval~~ ~~approval~~



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Date:30-6-2020

AICTE ACTIVITY COMMITTEE

NOTIFICATION

As per the direction of the Principal and Director, IQAC, the following members are nominated for "AICTE Activity" Committee to work under the IQAC guidelines for the academic year 2020-2021

Sl. No.	Name of the member	Designation	Department	Role
1	Dr. Hemadri Naidu T	PRINCIPAL	PRINCIPAL	Chairman
2	Dr. Bhavyashri Shetty	Professor	Physics	Convener
3	Dr. Prakash P K	Assoc. Professor	Electrical and Electronics Engineering	Member
4	Mr. Santhosh Kumar G	Asst. Professor	Computer Science & Engineering	Member
5	Mrs. Manjula K	Asst. Professor	Information Science & Engineering	Member
6	Mrs. Roopa B S	Assoc. Professor	Electronics & Communication Engg.	Member
7	Ms. Sudha K	Asst. Professor	Civil Engineering.	Member
8	Mr. Rajeeva H S	Asst. Professor	Mechanical Engineering	Member


Convener




Principal, DBIT
PRINCIPAL
Don Bosco Institute of Technology
Kumbalagodu, Mysore Road,
Bangalore - 560 074.

SL No.	Name of the member	Mobile No	e-mail id
1	Dr. Hemadri Naidu T	9972550099	principal@dbit.co.in
2	Dr. Bhavyashri Shetty	9901002604	bhavyakajava@dbit.co.in
3	Dr. Prakash P K	99000160849	prakashapk26@dbit.co.in
4	Mr. Santhosh Kumar G	9916261385	gsanthosh@dbit.co.in
5	Mrs. Manjula K	9620932672	manjulak@dbit.co.in
6	Mrs.Roopa B S	9980414396	roopabs@dbit.co.in
7	Ms., Sudha K	9964264431	Sudha1yashu@dbit.co.in
8	Prof. Rajeeva H S	9945945356	hsjeevaraju@dbit.co.in



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Objectives

Apart from technical knowledge and skills, to be successful as professionals, students should have excellent soft skills, leadership qualities and team spirit. They should have entrepreneurial capabilities and societal commitment. In order to nurture these qualities, AICTE has introduced a unique mechanism of awarding activity points to the students during their academic stay at the college

The objectives of the this programme are

- To expose students to real-time life challenges, to provide the opportunity to gather data, analyse data, propose solutions and implement solutions, provide an opportunity for personal development
- To strengthen the soft skills, inculcate leadership qualities and team spirit, entrepreneurial mind set and societal commitment.
- To create engineers who are proud volunteers ready to take up projects having social impact.

Roles and Responsibilities

Every regular student, who is admitted to the 4 years degree programme, is required to earn 100 Activity Points in addition to the required academic grades, for getting 4 Years degree programme. Students entering 4 years degree programme through lateral entry are required to earn 75 Activity Points, in addition to the academic grades, for getting 4 years' degree program. The Minimum points required as per entry level of any student are presented in Table below.

Sl. No.	Student Category	Minimum Points prescribed by AICTE
1	Day college regular student admitted to the 4 years degree programme	100
2	2nd Year (3rd Sem.) through lateral entry	75
3	Students transferred from other universities to fifth semester	50

As per AICTE an engineering student should participate in Activity Point Programme for Community service and allied activities for a total duration of 300-400 hours during degree programme

- These activities will be coordinated by NSS/NCC/Sports/SAGY Coordinator or TPO of the Institute.
- The student will be provided a certificate from the concerned coordinator and Institutional Head.
- Every student is required to prepare a file containing documentary proofs of activities, done by him/ her.
- This file will be duly verified by the concerned evaluator as listed in Activity summary sheet. The student should earn at least 100 activity points before he/ she appears for his/ her Final Examinations.
- The points students have earned will be reflected on the student's 8th semester grade card.
- Activity points have no effect on SGPA/CGPA and shall not be considered for vertical progression.
- In case students fail to earn prescribed Activity points, 8th semester grade card will be issued only after earning the required Activity points. Students shall be admitted for the award of degree only after the release of the Eighth semester Grade Card.

The student may choose any activities as per their liking in order to earn the AICTE Activity points. These activities can be spread over the years, as per convenience of the student. However minimum hours specified must be satisfied.

Following suggestive activities may be carried out by students in teams as per their choice.

Activity Summary Sheet

Sl.No	Activity Head	Minimum Duration		Max points/ Activity	Evaluated by
		Weeks	Hours		
1	Helping local schools to achieve good result and enhance their enrolment in higher/technical/Vocational Education	2	80-90	20	NSS/Youth Red cross co-ordinators /Chairperson CICC/SAGY of the Institute/ Mentor
2	Preparing an actionable business proposal for enhancing the village income	2	80-90	20	
3	Developing Sustainable water management system	2	80-90	20	
4	Tourism promotion Innovative approaches	2	80-90	20	
5	Promotion of Appropriate Technologies	2	80-90	20	
6	Reduction in Energy consumption	2	80-90	20	



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7	To skill rural population	2	80-90	20
8	Facilitating 100% digitized money transactions	2	80-90	20
9	Setting of the information imparting club for women leading to contribution is social and economic issues	2	80-90	20
10	Developing and managing efficient garbage disposable system	2	80-90	20
11	To assist the marketing of rural produce	2	80-90	20
12	Food preservation/packaging	2	80-90	20
13	Automation of local activities	2	80-90	20
14	Spreading public awareness under rural outreach programmes	2	80-90	20
15	Contribution to any national level initiative of Govt. of India. e.g. Digital India/Skill India/Swachh Bharath Internships etc.	2	80-90	20

Standard Operating Procedure:

1. The meeting invitation is circulated among the committee members by convener.
2. Based on the prevailing situation the meeting is organised in physical or online mode.
3. The report prepared by the student shall be evaluated by NSS/NCC/SAGY coordinator/Coordinator of the program, HOD and principal.
4. The dates for activities must be scheduled as per COE
5. Two meetings per semester to be conducted.
6. The report of the programme duly signed by HOD & Principal will be sent to IQAC documentation centre
7. The Copy of the Minutes of Meeting is mailed or circulated to the Principal, IQAC, all HODs and AICTE Activity points committee members to seek their approvals.
8. The consolidated report of the activity points earned by the student shall be prepared and sent to the VTU.

Prakash
Convener 30/6/20

IQAC-Director



Prasad
30/06/2020
Principal, DBIT

PRINCIPAL
Don Bosco Institute of Technology
Kumbalagodu, Mysore Road,
Bangalore - 560 074



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Kumbalagodu, Mysore Road, Bengaluru - 560074
 www.dbit.co.in Ph:+91-80-28437028/29/30 Fax:+91-80-28437031



AICTE Activity Committee

Date: 1-07-2020

Circular

This is to inform that "AICTE Activity" committee meeting will be held at Principal's office on 3rd July 2020 at 2.30 pm . The committee members are requested to attend the meeting.

Agenda of the meeting

1. Objectives of the AICTE Activity Committee
2. Roles and Responsibilities
3. Standard operating procedure
4. Plan for the Activities to be conducted for fulfilling AICTE activity points
5. To group students and avail permissions
6. Assessment planning to be taken up

Byashal
 Convener

Prasad
 Principal 01-7-2020

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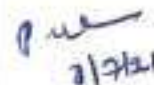
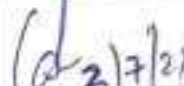

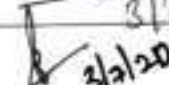
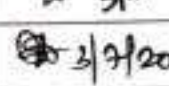
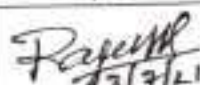
- All departments for circulation among the faculty members who are nominated as the members.
- IQAC

Dept.	ECE	ME	CV	CSE	ISE	EEE
Signature	<i>[Signature]</i> 11/7/20	<i>[Signature]</i> 11/7/20 Prasad 01/07/20	<i>[Signature]</i> 11/7/20	<i>[Signature]</i> 11/7/20 <i>[Signature]</i> 11/7/20	<i>[Signature]</i> 11/7/20	<i>[Signature]</i> 11/7/20

[Signature]
 9/7/2020

AICTE Activity Committee

Members attended the meeting

Sl. No.	Name of the member	Designation	Department	Signature
1	Dr. Hemadri Naidu T	9972550099	Principal	 03/03/2021
2	Dr. Bhavyashri Shetty	9901002604	Physics	 3/7/21
3	Dr. Prakash P K	Assoc. Professor	EEE	 3/7/21
4	Mr. Santhosh Kumar G	Asst. Professor	CSE	 3/7/21
5	Mrs. Manjula K	Asst. Professor	ISE	 3/7/20
6	Mrs. Roopa B S	Assoc. Professor	ECE	 3/2/20
7	Ms. Sudha K	Asst. Professor	CV	 3/7/20
8	Mr. Rajeeva H S	Asst. Professor	ME	 3/7/21



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Date: 04-07-2020

Minutes of meeting

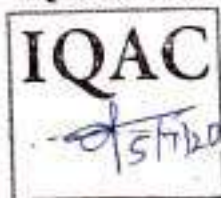
"AICTE Activity" committee meeting was held on 3rd July 2020 at 2.30 in Principal's office.

Dr. Bhavyashri Shetty, Convener of the committee welcomed the members present in the meeting and made the opening remarks. Officially the committee is formed in this meeting and the Objectives and Roles and Responsibilities of the committee members were discussed. Discussions were made on the standard operating procedure. The following are the outcomes of the meeting.

1. The department coordinators are asked to prepare the plan for Two weeks activity to earn Activity points as per the guidelines of VTU .
2. It was decided in the meeting to list the places to conduct the activity and avail the permission from the Principal and concerned authority.
3. The department coordinators asked to form groups of students and choose the dates for the activities.
4. It was instructed to all the coordinators to inform their respective branch students to compulsorily participate in the activity for minimum Two weeks and prepare the report and to be submitted to the coordinator .
5. It was decided to have a common evaluation procedure to evaluate the student performance
6. It was instructed from the principal to inform all the students to be disciplined and punctual during the activities that improve credibility and branding of the institution.

Bhavyashri Shetty
Convener 4/7/20

IQAC-Director



Principals
Principal, DBIT

PRINCIPAL
Don Bosco Institute of Technology
Kumbalagodu, Mysore Road.
Bangalore - 560 074



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Kumbalagodu, Mysore Road, Bengaluru - 560074
 www.dbit.co.in Ph:+91-80-28437028/29/30 Fax:+91-80-28437031



AICTE ACTIVITY COMMITTEE

Date: 2-2-2021

Circular

This is to inform that " AICTE Activity" committee meeting will be held at Principal's office on 4th February 2021 at 2.30 pm . The committee members are requested to attend the meeting.

Agenda

1. Discussion on the plan of action for activities to be conducted by the departments
2. Discussion on circular issued by the VTU w.r.t. AICTE activity points, Ref: VTU/BGM/OS-ACA/Cirs/2020-21/5551 dated 31st Jan 2021
3. Planning further activities for fulfilling the AICTE Activity points

Beyarsale
 Convener

Pravil
 Principal 02-02-2021

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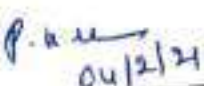
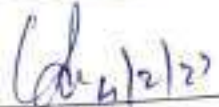
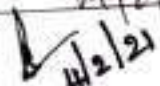
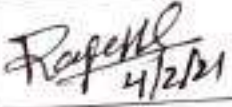
Copy to:

- All department for circulation among the faculty members who are nominated as members of the committee
- IQAC

Dept.	ECE	ME	CV	CSE	ISE	EEE
Signature	<i>Amr</i> 2/2/21 <i>sc</i>	<i>Pravil</i> 2/2/21 <i>Pravil</i>	<i>Pravil</i> 2/2/21 <i>Pravil</i>	<i>Pravil</i> 2/2/21 <i>Pravil</i>	<i>Pravil</i> 2/2/21 <i>Pravil</i>	<i>Pravil</i> 2/2/21 <i>Pravil</i>

AICTE Activity Committee

Members attended the meeting

Sl. No.	Name of the member	Designation	Department	Signature
1	Dr. Hemadri Naidu T	9972550099	Principal	 04-02-20
2	Dr. Bhavyashri Shetty	9901002604	Physics	 4/2/21
3	Dr. Prakasha P K	Assoc. Professor	EEE	 04/2/21
4	Mr. Santhosh Kumar G	Asst. Professor	CSE	 4/2/21
5	Mrs. Manjula K	Asst. Professor	ISE	 4/2/21
6	Mrs. Roopa B S	Assoc. Professor	ECE	 4/2/21
7	Ms. Sudha K	Asst. Professor	CV	 4/2/21
8	Mr. Rajeeva H S	Asst. Professor	ME	 4/2/21



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DON BOSCO INSTITUTE OF TECHNOLOGY

Kumbalagodu, Mysore Road, Bengaluru - 560074

www.dbit.co.in

Ph:+91-80-28437028/29/30

Fax:+91-80-28437031

Date: 04-02-2021



AICTE ACTIVITY COMMITTEE

Minutes of meeting

"AICTE Activity" committee meeting was held on 4th February 2021 at 2.30 pm in Principal's office. The convener of the committee Dr. Bhavyashri Shetty has welcomed the members for the meeting. The Principal sir asked departmental coordinators for the plan of action for the activities. The notification issued by the VTU w.r.t. AICTE activity points was discussed. The Coordinators shared their plan of action. The following are the outcomes of the meeting.

1. EEE, ME, ISE, CSE, ECE, CV Departmental coordinators shared the details of their plan of action.
2. The members of the committee are informed about the circular from VTU regarding reduction in number of Activity points due to Covid-19 Pandemic.
Ref: VTU/BGM/OS-ACA/Cirs/2020-21/5551 dated 31st Jan 2021.
3. With reference to the above circular because of Covid-19 Pandemic, since it may not be possible for students to earn the prescribed AICTE activity points and get eligibility for the award of degree, as a one-time measure, the number of activity points to be earned by the students is reduced.
4. For regular student admitted to four years degree program activity points to be earned is reduced to 75, for lateral entry students it is reduced to 50 and for the student transferred from other universities to the 5th semester (admitted during 2020-21) it is reduced to 25.
5. Principal sir has instructed department coordinators to conduct the activities as per the action plan.

Bhavyashri Shetty
4/2/21
Convener



Shavit
04/02/2021
Principal, DBIT

PRINCIPAL

Don Bosco Institute of Technology
Kumbalagodu, Mysore Road,
Bangalore - 560 074



Wayanamac Education Trust ®
DON BOSCO INSTITUTE OF TECHNOLOGY

Kumbalagodu, Mysore Road, Bengaluru - 560074
 www.dbit.co.in Ph: +91-80-28437028/29/30 Fax: +91-80-28437031



AICTE Activity Committee

Date: 8-12-2020

Circular

This is to inform that "AICTE Activity" Committee meeting will be held at Principal's office on 10th December 2020 at 2.30 pm. The committee members are requested to attend the meeting.

Agenda

1. Discussion on already executed AICTE Activity Point activities by the departments
2. Planning further activities for fulfilling the AICTE Activity points
3. Assessment planning to be taken up
4. Regarding Consolidated report of activity points earned.

Beyashah

Convener

Principal
 Principal 08/12/2020

PRINCIPAL

Don Bosco Institute of Technology
 Kumbalagodu, Mysore Road,
 Bangalore - 560 074.

Copy to:

- All departments for circulation among the faculty members who are nominated as the members.
- IQAC

Dept.	ECE	ME	CV	CSE	ISE	EEE
Signature	<i>[Signature]</i> 8/12/20	<i>[Signature]</i> 8/12/20 Request 8/12/20	<i>[Signature]</i> 8/12/20	<i>[Signature]</i> 8/12/20	<i>[Signature]</i> 8/12/20	<i>[Signature]</i> 8/12/20

AICTE Activity Committee

Members attended the meeting

Sl. No.	Name of the member	Designation	Department	Signature
1	Dr. Hemadri Naidu T	9972550099	Principal	<i>Hemadri</i> 10/12/2020
2	Dr. Bhavyashri Shetty	9901002604	Physics	<i>Bhavyashri</i> 10/12/20
3	Dr. Prakash P K	Assoc. Professor	EEE	<i>Prakash</i> 10/12/20
4	Mr. Santhosh Kumar G	Asst. Professor	CSE	<i>Santhosh</i> 10/12/20
5	Mrs. Manjula K	Asst. Professor	ISE	<i>Manjula</i> 10/12/20
6	Mrs. Roopa B S	Assoc. Professor	ECE	<i>Roopa</i> 10/12/20
7	Ms. Sudha K	Asst. Professor	CV	<i>Sudha</i> 10/12/2020
8	Mr. Rajeeva H S	Asst. Professor	ME	<i>Rajeeva</i> 10/12/20



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Date: 11-12-2020

Minutes of meeting

“AICTE Activity” committee meeting was held on 10th December 2020 at 2.30 in Principal’s office. The following are the outcomes of the meeting.

Dr. Bhavyashri Shetty, Convener of the committee welcomed the members present in the meeting. Principal sir addressed the coordinators and asked to provide the details of the activities conducted. The co-ordinators expressed that, the activities could not be executed due to COVID-19 pandemic. The following are the outcomes of the meeting

1. It was instructed by the principal to department coordinators to prepare the plan to conduct the activities and fulfil the Activity points
2. It was decided to have a common format for the reports of programme by students.
3. Each student should prepare the report and it will be evaluated by the coordinator, HOD and Principal.

Bhavyashri
11/12/20
Convener

IQAC-Director
IQAC
[Signature]
11/12/20

[Signature]
11-12-2020
Principal, DBIT

PRINCIPAL
Don Bosco Institute of Technology
Kumbalagodu, Mysore Road,
Bangalore - 560 074.



Faculty Meeting

Date: 02-12-2020 Time: 3:30 PM

Venue: A-337

Faculty Members Attended

Sl.No	FACULTY NAME	Sign	Sl.No	FACULTY NAME	Sign
1	Prof. Umashankar B S		21	Manjula B S	ML
2	Dr. G.R Thippeswamy		22	Navya C N	ML
3	Dr. Venugeetha Y		23	Komala D	
4	Dr. Manjunatha Swamy B E		24	Dr. Ashok Kumar P S	
5	Shivakumar Dalali	CL	25	Naveen N	CL
6	Ranjeet Kumar	— OOD —	26	Nayana D V	
7	Giridhara Gowda				
8	Thaseen Taj		27	Shilpa S G	ML
9	Santhosh Kumar G		28	Mamatha K	ML
10	Geeta S H		29	Pooja V	ML
11	Hemalatha M		30	Chandrakala	ML
12	Shruthi G		31	Shwetharani K P	ML
13	Kusuma T		32	Madhu G	ML
14	Bhaskar R				
15	Rohini B R	CL			
16	Yashaswini B M	CL			
17	Vinaka Patil				
18	Revathi K M				
19	Sumathi M				
20	Sheeba S				

HOD 02/12/2020

* Placement

chandra's

Agenda: * Important points discussed in

GC Meeting held on 28-11-2020.

* Meeting

1. Six students from CSE out of twelve from Group have been placed in ~~Atis~~ Mindtree ^{SLW} Company. Students and T & P team were congratulated.
2. It was informed that offline training for batch 2 students registered for AbStream Technologies training programme will be conducted from 7-12-2020.
3. The views and insights of GC Members shared by Principal in HOD's Meeting were communicated to faculty members.
 - Workshops / Seminars / TPL's conducted in the dept. to be of a min. duration of 5 days in view of KATAAC / NCA ^{Score} requirements
 - Self-assessment to be done before applying for autonomy
 - Grouping diploma students in a separate section so that they are taught effectively and are able to cope with engineering syllabi.
 - Centre of Excellence to be set up
 - Faculty members need to publish Scopus & h-indexed research papers
 - Faculty members to understand thoroughly OBE
 - Expert Committee will be constituted to assess faculty
4. Mentors are required to speak to parents and students once-a-week and record in Proctor books.
5. Faculty members are required to conduct online classes only after proper preparation
6. 1 year BE student induction programme will be of 1 week

2/12/20



Wayanama Education Trust(R)
DON BOSCO INSTITUTE OF TECHNOLOGY
Kumbalgotu, Mysore Road, Bangalore-74
Department of Computer Science & Engg.



Faculty Meeting

Date: 09.12.2020 Time: 3.30pm

Venue: A-337

Faculty Members Attended

SLNo	FACULTY NAME	Sign	SLNo	FACULTY NAME	Sign
1	Prof. Umashankar B S		21	Manjula B S	
2	Dr. G.R Thippeswamy		22	Navya C N	
3	Dr. Venugeetha Y		23	Komala D	
4	Dr. Manjunatha Swamy B E		24	Dr. Ashok Kumar P S	
5	Shivakumar Dalali		25	Naveen N	
6	Ranjeet Kumar		26	Nayana D V	
7	Giridhara Gowda				
8	Thaseen Taj		27	Shilpa S G	ML
9	Santhosh Kumar G		28	Mamatha K	ML
10	Geeta S H		29	Pooja V	ML
11	Hemalatha M		30	Chandrakala	ML
12	Shruthi G		31	Shwetharani K P	ML
13	Kusuma T		32	Madhu G	ML
14	Bhaskar R				
15	Rohini B R				
16	Yashaswini B M				
17	Vinaka Patil				
18	Revathi K M				
19	Sumathi M				
20	Sheeba S				

HOD

09/12/2020

Agenda: * Internships for VII Sem BE students.

- * IA Term - III
- * I yr BE SIP

1. Faculty members were informed about the VTU notification - Revised calendar events and to ensure VII sem BE students undergo internships as per curriculum requirements.
2. Faculty members were informed to ensure that 'whitener' is not used for corrections in any blue books, attendance registers, proctor registers. Correction must be made by striking off an incorrect entry and neatly including the correct entry next to it with signature & date.
3. IA Term - III dates: Jan 4, 5, & 6, 2021 ~~was~~
4. Student induction program (e-SIP) for 1 yr BE students will commence from 14/12/2020 and conclude on 19/12/2020 in online mode. ✱
5. Training for VII Sem BE students by "Seventh Sense Talent Solutions" is extended to 60 hrs from 48 hrs and will conclude on 16/12/2020. TNS India Foundation will conduct free ^{250 hrs} training on soft skills & technical topics for VII Sem BE students. ✱

✱
29/12/2020



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 Kumbalgotu, Mysore Road, Bangalore-74
 Department of Computer Science & Engg.



Date: 16.12.2020

Time: 4. PM

Faculty Meeting

Faculty Members Attended

Venue: A-337

SLNo	FACULTY NAME	Sign	SLNo	FACULTY NAME	Sign
1	Prof. Umashankar B S		21	Manjula B S	
2	Dr. G.R Thippeswamy		22	Navya C N	
3	Dr. Venugeetha Y		23	Komala D	
4	Dr. Manjunatha Swamy B E		24	Dr. Ashok Kumar P S	
5	Shivakumar Dalali		25	Naveen N	
6	Ranjeet Kumar		26	Nayana D V	
7	Giridhara Gowda		27	Shilpa S G	ML
8	Thaseen Taj		28	Mamatha K	ML
9	Santhosh Kumar G		29	Pooja V	ML
10	Geeta S H		30	Chandrakala	ML
11	Hemalatha M		31	Shwetharani K P	ML
12	Shruthi G		32	Madhu G	ML
13	Kusuma T				
14	Bhaskar R				
15	Rohini B R				
16	Yashaswini B M				
17	Vinaka Patil				
18	Revathi K M				
19	Sumathi M				
20	Sheeba S				

HOD 16/12/2020

Agenda: 1. Diploma ~~exam~~ admission.

2. fees dues of previous academic yr (2019-20)

1. Faculty members were asked to focus on diploma (lateral entry) admissions

2. Faculty members (mentors) were informed to ensure that student tuition fees / hostel fees dues for previous academic year (2019-20) is cleared before 28.12.2020.

Reduction in hostel fee for academic year (2020-21) to Rs 70,000/- is approved by management.

Hostel Men B2U Concession of Rs. 7500/- for academic year (2019-20) is also approved by management.

3. M & E sem BE students can avail hostel facility on prior request & attend online classes. Students need to mandatorily undergo COVID19 test & submit report before staying in hostel.

4. Faculty members were informed about Entrepreneurship Development Programme. to be conducted in campus in association with TCCSOK. Alumni coordinators / ARMs to motivate alumni to register for the event & also download Telegram app for effective communication with Alumni.

5. Project guides of VII sem BE & ^{tech} ~~motive~~ students to submit KSCST Project Proposals.

6. Dr. Anubuya J, Prof. Dept. of ISE is identified as HoD-ARMS

Am

16/12/2020



Wayanamae Education Trust(R)
DON BOSCO INSTITUTE OF TECHNOLOGY
Kumbalgodu, Mysore Road, Bangalore-74
Department of Computer Science & Engg.



Faculty Meeting

Date: 24.12.20 Time: 4.30 PM

Venue: A-337

Faculty Members Attended

Sl.No	FACULTY NAME	Sign	Sl.No	FACULTY NAME	Sign
1	Prof. Umashankar B S		21	Manjula B S	
2	Dr. G.R Thippeswamy		22	Navya C N	
3	Dr. Venugeetha Y		23	Komala D	
4	Dr. Manjunatha Swamy B E		24	Dr.Ashok Kumar P S	
5	Shivakumar Dalali		25	Naveen N	
6	Ranjeet Kumar		26	Nayana D V	
7	Giridhara Gowda				
8	Thaseen Taj		27	Shilpa S G	ML
9	Santhosh Kumar G		28	Mamatha K	ML
10	Geeta S H		29	Pooja V	ML
11	Hemalatha M		30	Chandrakala	ML
12	Shruthi G		31	Shwetharani K P	ML
13	Kusuma T		32	Madhu G	ML
14	Bhaskar R				
15	Rohini B R				
16	Yashaswini B M				
17	Vinaka Patil				
18	Revathi K M				
19	Sumathi M				
20	Sheeba S				

HOD 24/12/2020

Agenda

- * Conduction of offline labs for III/V/VII Sem BE students
- * Fee dues - Academic Year (2019-20)

1. Faculty members were informed to conduct offline labs for III/V/VII sem BE students
2. Faculty members were asked to submit the % of portions covered till date.
3. Mentors were advised to ensure that ^{students} fee dues for academic year 2019-20 to be cleared immediately.

←
24/12/2020



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DON BOSCO INSTITUTE OF TECHNOLOGY
 Kumbalgodu, Mysore Road, Bangalore-74
 Department of Computer Science & Engg.



Date: 30.12.2020

Faculty Meeting

Time: 4.10PM

Venue: A-337

Faculty Members Attended

SLNo	FACULTY NAME	Sign	SLNo	FACULTY NAME	Sign
1	Prof. Umashankar B S		21	Manjula B S	
2	Dr. G.R Thippeswamy		22	Navya C N	
3	Dr. Venugeetha Y		23	Komala D	
4	Dr. Manjunatha Swamy B E		24	Dr. Ashok Kumar P S	
5	Shivakumar Dalali		25	Naveen N	
6	Ranjeet Kumar		26	Nayana D V	
7	Giridhara Gowda				
8	Thaseen Taj		27	Shilpa S G	ML
9	Santhosh Kumar G		28	Mamatha K	ML
10	Geeta S H		29	Pooja V	ML
11	Hemalatha M		30	Chandrakala	ML
12	Shruthi G		31	Shwetharani K P	ML
13	Kusuma T		32	Madhu G	ML
14	Bhaskar R				
15	Rohini B R				
16	Yashaswini B M				
17	Vinaka Patil				
18	Revathi K M				
19	Sumathi M				
20	Sheeba S				

HOD 30/12/2020

AGENDA

- * BE admission 2020-21
- * Fee dues
- * II IA Test (CIE)
- * Placement * Training

1. Appreciation from Principal was conveyed to faculty members for the efforts of faculty members w.r.t. admissions campaign.
2. Mentors were directed to ensure that student fee dues for academic year 2019-20 is cleared immediately and fee dues for academic year 2020-21 is paid by end of Feb 2021.
3. III IA Test to be conducted online on 3rd, 4th, 5th Jan for VII sem BE and on 4th, 5th & 6th for V sem & III sem BE.
4. Faculty members were instructed to focus on top 30 students & ^{motivate and} ~~focus~~ ensure that they are able to secure university seats.
5. TPO report of 42 students ~~to~~ having being placed was informed to faculty members. ~~for~~ VII sem faculty members were informed to motivate student to attend training programme offered by TechnoServe.
6. Faculty members were directed to ensure COVID 19 SOP is maintained in Campus.

SM
30/12/2020



Wayanamic Education Trust(R)

DON BOSCO INSTITUTE OF TECHNOLOGY

Kumbalgodu, Mysore Road, Bangalore-74

Department of Computer Science & Engg.



Faculty Meeting

Date: 05.01.2021

Time: 4.10PM

Venue: A-337

Faculty Members Attended

Sl.No	FACULTY NAME	Sign	Sl.No	FACULTY NAME	Sign
1	Prof. Umashankar B S		21	Manjula B S	
2	Dr. G.R Thippeswamy		22	Navya C N	
3	Dr. Venugeetha Y		23	Komala D	
4	Dr. Manjunatha Swamy B E		24	Dr. Ashok Kumar P S	
5	Shivakumar Dalali		25	Naveen N	
6	Ranjeet Kumar		26	Nayana D V	
7	Giridhara Gowda				
8	Thaseen Taj		27	Shilpa S G	ML
9	Santhosh Kumar G		28	Mamatha K	ML
10	Geeta S H		29	Pooja V	ML
11	Hemalatha M		30	Chandrakala	ML
12	Shruthi G		31	Shwetharani K P	ML
13	Kusuma T		32	Madhu G	ML
14	Bhaskar R				
15	Rohini B R				
16	Yashaswini B M				
17	Vinaka Patil				
18	Revathi K M				
19	Sumathi M				
20	Sheeba S				

HOD 5/1/21

Agenda : * Practice ~~exam~~ IA Test evaluation
* Lab IA marks finalization - Common policy
* NIRF & ARAA ranking .

1. Faculty members were directed to follow the IQAC guidelines during finalization of Lab IA marks finalization for 2015/2017/2018 schemes carefully .
2. Faculty members were informed to submit the documents needed for the submission of NIRF & ARAA applications online .

SM
5/1/21



Department of Electronics and Communication Engineering

Minutes of Meeting

The Department meeting was held on 20/5/2021 online around 1.45p.m. HOD sir briefed about the following Points.

- Syllabus Coverage for the first test of even semester discussed, modules covered subject wise were discussed.
- Principal sir provided inputs about uploading AQAR for NAAC and also to take care of TE dept final sem activities.
 - E material , notes , question paper should be given to students. Quiz and presentations to be given.
 - Best project rewards will be given , Paper to be published
 - Advised to be cautious during Pandemic and take all safety measures.
 - Offline Exams will be conducted.
 - Quality Teaching to be provided through online mode.
- Calendar of events from department will be updated.
- Absentees to be informed and proctors have to inform to attend without fail.
- Project and technical seminar Schedule has to be taken concern from the allotted faculties and conducted as per schedule.
- Fees dues to be informed .
- Admissions to be Promoted in the best way possible.
- Proctor meeting to be conducted on regular basis.
- First IA will be conducted Online.
- NAAC criteria reallocated for few faculties
 - Mrs Roopa B S – criteria 5
 - Mrs. Bhagya .P ---- Criteria 6
 - Mrs. Shruthi G ---- Criteria 1

20/05/2021

**HOD-ECE
Professor & H.O.D**

**Dept. of Electronics & Communication,
DON BOSCO INSTITUTE OF TECHNOLOGY
Kumbalagodu, BANGALORE-560 074**



Don Bosco Institute of Technology
(NAAC Accredited Institution)
Department of Electronics and Communication Engineering
(Accredited by NBA & Permanently affiliated to VTU)



Date:4/3/21

Minutes of Meeting

The Department meeting was held on 4/3/2021 at A-317 around 3.30 p.m. The following Points were discussed.

- Final Year students need to submit their internship details in the google form shared.
- Following Faculties from Assistant cadre has been promoted to Associate grade. They are
 - ❖ Dr.Rashmi S .B-May 1st.
 - ❖ Dr. Chandrashekar N.S, Dr.Rajashekar gouda patil-May 20th.
- College reopens on 12th April tentatively.
- One new branch is proposed with an intake of 60 students
 - ❖ Artificial Intelligence and Data Science.
- For AICTE Activity points 5th and 3rd sem students to be involved.
- AICTE Activity Points Co-Ordinator- Dr.Rashmi S .B and Mrs.Roopa B.S
- Special Classes for arrear subjects of 1st year will be scheduled by Maths department.
- Department Coordinators for BITES- Mr.ShashiRanjan.
- Department Coordinators for ICT ACADEMY—Mr.Manjuanth G
- Department Coordinators for TEXAS INSTRUMENTS and INTEL FICE-Mr.SangamKumar
- Department Coordinators for Infrastructure Monitoring- Dr. Chandrashekar N.S
- 3rd sem teacher to guide students for taking up offline exams.

20/05/2021
HOD-ECE

Professor & H.O.D

Dept. of Electronics & Communication
DON BOSCO INSTITUTE OF TECHNOLOGY
Kambaluru, BANGALORE-560 074



Don Bosco Institute of Technology
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Department of Electronics and Communication Engineering
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Date: 19/2/21

Minutes of Meeting

The Department meeting was held on 19/2/2021 at A-317 around 10.30 p.m. The following Points were discussed.

- Open Elective to be selected by third year students. Its common throughout college and will be handled by other departments.
 - ❖ Java Basics-ISE Dept.
 - ❖ Mobile application-CSE Dept
 - ❖ Sensors -ECE Dept
 - ❖ World class Manufacturing-ME Dept
 - ❖ PLC- EEE Dept
- Co-Ordinator for Placements -Dr.JaiPrakash , Mr SharanBassapa, Mr.ShashiRanjan
- Co-Ordinator for admissions - Dr.Chandrashekar N.S
- Co-Ordinator for Academic Results Improvement- Dr.Rashmi S B, Mrs. Roopa B.S, Mrs.Lakshmi Devi T.R, Mrs.Tejaswini.M.L.
- Feedback will be taken care by EEE department.
- Innovation Cell is set up in college.
- NCC training will be provided to 1st and 2nd year students.
- Faculties need to keep the TLP, Personal File, attendance register, Proctor register Updated.
- Record and Observation to be corrected properly.
- Across college Level
 - ❖ Admissions-Prof. Umashankar.
 - ❖ TPO nodal Placement-Mrs.Rohini.

19/02/2021
Professor & H.O.D.

Dept. of Electronics & Communication
DON BOSCO INSTITUTE OF TECHNOLOGY
Kumbharaipete, BANGALORE-560 078



Don Bosco Institute of Technology
(NAAC Accredited Institution)
Department of Electronics and Communication Engineering
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Date:21/1/21

Minutes of Meeting

The Department meeting was held on 21/1/2021 at A-318 around .The following Points were discussed.

- Lab Exams for 5th and 7thsem will start from JAN 25th
- Hall tickets for exam can be collected from the department from their respective Proctors
- Record to be submitted before lab exams.
- The classes will be scheduled in morning and afternoon
- For Toppers maximum marks to be given.
- The college timings is tentatively 8.30am to 5.30 pm due to lab exams.
- The subject allotment is separate for 15 scheme,17scheme and 18 scheme.
- For final year students campus drive will be held on 30th and 31st January.

21/01/2021

HOD-ECE
Professor & H.O.D
Dept. of Electronics & Communicati-
DON BOSCO INSTITUTE OF TECHNOLOGY
Bangalore, BANGALORE-560 076



Don Bosco Institute of Technology
(NAAC Accredited Institution)
Department of Electronics and Communication Engineering
(Accredited by NBA & Permanently affiliated to VTU)



Date: 28/8/20

Minutes of Meeting

The Department meeting was held on 28/8/2020 at A-317 around 3.00 p.m. The following Points were discussed.

- Online classes to be conducted from Sept-1st
- The classes will be scheduled in morning and afternoon. Morning their will be three hours of session and in afternoon their will be one hour session.
- Proctors remain same for this academic session.
- Dr. Rajashekar Gouda Patil is assigned as Research Coordinator for ECE department.
- Academic Co-ordinators allotment done.
 - ❖ For 2nd Year – Mrs.Sowmya .K.S
 - ❖ For 3rd year - Mrs.Lakshmidivi .T.R
 - ❖ For 4th Year- Mr.Sharanbassapa.
- Overall Academic Co-Ordinator is Dr.Jai Prakash Prasad.
- The Standard Operating Procedure (SOP) for online classes will be given from Electrical Department.
- Online Classes recording should be done and made available to be students.
- The first IA is scheduled in October 1st week.

28/08/2021
HOD-ECE
Professor & H.O.D

Dept. of Electronics & Communications
DON BOSCO INSTITUTE OF TECHNOLOGY
Kambhacenter, KAMBHACHOLE, BANGALORE-560 074



Don Bosco Institute of Technology
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Department of Electronics and Communication Engineering
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Date: 22/5/20

Minutes of Meeting

The Department meeting was held on 22/5/2020 at A-317 around 12.15p.m. HOD sir briefed about the following Points.

- Faculty need to attend webinar and workshops online mode during pandemic.
- NAAC criteria to be completed
- College admissions to be promoted positively.
- 6th sem students can take online internship and utilize the lockdown period effectively.
- Mentoring process to be effective online to have a check about student issues.
- Faculties need to provide the hourly work done report.
- Alumni database to be updated.
- Online videos of lab experiment to be uploaded.
- For lab internals student should submit the record.
- Students not able to attend Internals can take up retest.
- NAAC criteria's for academic year 18-19, 19-20 odd and even to be updated.
- College timings is revised a 9.30-4 pm till July.

22/05/2020
HOD-ECE

Professor & H.O.D.
Dept. of Electronics & Communication
DON BOSCO INSTITUTE OF TECHNOLOGY
Kamhalavally, KADAPALORE-550 074



Don Bosco Institute of Technology, Bangalore

(NAAC Accredited Institution)

Department of Electronics and Communication Engineering

(Accredited by NBA & Permanently affiliated to VTU)



Date: 13/3/20

Minutes of Meeting

The Department meeting was held on 13/3/2020 at A-317 around 12:15p.m. The following Points were discussed in the meeting.

- For Internal Test Students need to be present before 10 min of session. Late comers need to take permission from Principal sir.
- Student should be present for minimum of 50 minutes in hall.
- Mobile Phones are not allowed in the exam hall.
- Faculties need to be vigilant for entire session.
- Beta version of college software is under construction.
- Project Co-Ordinator has to nominate 2 projects for VTU presentation.
- NAAC Criteria to be updated regularly.
- Students need to clear fees dues.
- Mentoring should be carried out in effective way.
- The website of the college is under renovation and its beta version can be verified at beta.dbit.co.in.
- Students with cough and cold symptoms need to provide medical certificate.
- Fees structure for various branches discussed.
- A new branch Artificial Intelligence and Machine Learning has been opened from current academic year.
- Subjects with 4 credit points to be considered as important.
- Proctor interaction to be recorded.
- Mentors should help proctor students to clear backlog subjects.

13/03/2020
HOD-ECE
Professor & H.O.D
Dept. of Electronics & Communication
DON BOSCO INSTITUTE OF TECHNOLOGY
Kambala Road, BANGALORE-560 075

Meeting 10/1/2021

Meeting

1. Don't assign any work to student during this Vacation due to corona.
2. Mentors should convince parents to pick their wards from college.
3. Complete ur proctor, notes ,NBA,NBA works.

ThankS

Meeting 11/9/20

- 1.All mentors should speak to their mentees parents to pay the fees .
- 2.Mentors should see to that their mentees should attend the online classes without fail , no repetition classes will be held after, for the covered portion.
3. DCET Coaching class start from 26th sep 2020

Thanks



Date: - 30-09-2020

CIRCULAR

Discussion with the Chairman, the Library Committee Meeting will be scheduled on Saturday, October 3, 2020, at 10.30 AM in Library. Requesting all the members to attend the same.

Meeting Agenda

- Book procurement for odd Semester
- E-resource promotion activities
- Library Remote access facility
- Library software upgradation
- Library committee revision
- Any other issues with permission from the chairman

Sl. No.	Name	Designation	Dept	Signature
1	Dr. Anguraja	Chairman & Head	EEE	
2	Mr. Sangam Kumar G.H	Member & Assistant professor	ECE	
3	Mrs. Shruthi G	Member & Assistant professor	CSE	
4	Mrs. Mamatha K	Member & Assistant professor	ISE	
5	Mrs. Sudha K	Member & Assistant professor	Civil	
6	Dr. Manjunath A S	Member & Assistant professor	Chemistry	
7	Mahesh S M	Member & Assistant professor	ME	
8	Mr. Kishor Kumar	Member & Assistant professor	TE	
9	Mr. Shivalingappa B	Member & Assistant professor	MBA	
10	Kavitha J N	Member & Assistant Librarian	Library	
11	Mr. Pavangowda R	Member & Student	ECE	
11	Mr. Somaraya B Tallolli	Convenor & Librarian	Library	

Convenor

Mr Somaraya B Tallolli
Librarian, DBIT

Head of Library & Information Centre
DON BOSCO INSTITUTE OF TECHNOLOGY
Kumbalagodu, Mysore Road
Bangalore - 560 074



Minutes of the Library committee Meeting

The meeting of the library committee was held on 3rd October 2020 at 10.30 AM in the Library. The enclosed list of members has been attended the meeting.

The chairman of the committee Dr Anguraja R, professor and head Dept. of Electrical and Electronics Engineering has opened the meeting and welcomed all the committee members. The convenor Mr Somaraya B Tallolli, Librarian has brief about the agent and initiated the discussion.

The following Agenda was taken up for discussion in the meeting.

- Book procurement for odd Semester
- E-resource promotion activities
- Library Remote access facility
- Library software upgradation
- Library committee revision
- Any other issues with permission from the chairman

Agenda-1 Book procurement for odd Semester.

The convenor and Librarian Mr Somaraya B Tallolli have updated the last semester books procurement details as per the approval of the library committee. The 303 books have been purchased as per the VTU syllabus in even semester. The odd semester books purchase has been discussed and approved the committee to purchase based on the faculty and HOD request.

Agenda-2 E-resource promotion activities

The librarian has convened e-resources subscription to the committee. The following are the e-Resources has subscribed through the VTU consortium. the subscription will be end by April 2021.

- Elsevier Science Direct E-Journals
- Springer Nature E-Journals
- Taylor & Francis E-journals
- Emerald E-Journals
- Knimbus Platform and Remote Access
- Turiyin similarity Check
- NetAnalytiks Sententia Grammar Writing tool

All committee members were appreciated the services which library has given during the pandemic situation. Suggested to continue the same.

Agend-3 library remote access facility

Librarian updated the library remote access solutions provided to the students and staff through the KNIMBUS remote access solutions. All the committee members were asked to make as facility of the e question papers and syllabus copies through online it will help the students and staff for teaching and learning process.

Agenda -4 Library software upgradation

The librarian has informed the committee regarding library automation. The library software has been upgraded with KOHA ILMS open sources and implement. The committee has suggested to make facility of the OPAC to know the resources availability and recommend for the purchase.

Agend-5. Resources for student preparation for the examination.

All the members are demanded to provide the facility to students and staff to softcopy of the books if available, question papers, and teachers notes. The notes have to collect from the teachers and make facility to the students.

Agend-5-Library committee revision

With the approval of the committee students name Mr.Pavangowda R has removed, because he has completed the degree. The name added Pooja J Shetty is the final year student of dept. of computer science.

Name removed from the committee

Name	Designation	Department
Mr. Pavangowda R.	Member & Student	ECE

Name added in the committee

Name	Designation	Department
Pooja J Shetty	Member & Student	CSE

The meeting ended up at 11.30 AM with permission from the honorary Chairman


Head of Library & Information Centre
DORNBOSCO INSTITUTE OF TECHNOLOGY
Kumbalagodu, Mysore Road
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Don Bosco Institute of Technology, Bangalore
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Department of Library and Information Center



Library committee Members Attendees sheet

On 3rd October 2020

Sl. No.	Name	Designation	Dept	Signature
1	Dr. Anguraja	Chairman & Head	EEE	
2	Mr. Sangam Kumar G.H	Member & Assistant professor	ECE	
3	Mrs.Shruthi G	Member & Assistant professor	CSE	
4	Mrs.Mamatha K	Member & Assistant professor	ISE	
5	Mrs.Sudha K	Member & Assistant professor	Civil	
6	Dr. Manjunath A S	Member & Assistant professor	Chemistry	
7	Mahesh S M	Member & Assistant professor	ME	
8	Mr. Kishor Kumar	Member & Assistant professor	TE	
9	Mr. Shivalingappa B	Member & Assistant professor	MBA	
10	Kavitha J N	Member & Assistant Librarian	Library	
11	Mr.Pavangowda R	Member & Student	ECE	
11	Mr. Somaraya B Talloli	Convenor & Librarian	Library	



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Date: - 02-02-2021

CIRCULAR

Discussion with the Chairman, the Library Committee Meeting will be scheduled on Saturday, February 6, 2021, at 10.00 Am in Library. Requesting all the members to attend the same.

Meeting Agenda

- Book procurement for Even Semester
- E-Resource's awareness & promotion
- The Readers' forum activities
- Library Automation
- Library services
- NAAC updates
- Any other issues with permission from the chairman

Sl. No.	Name	Designation	Dept	Signature
1	Dr. Anguraja	Chairman & Head	EEE	
2	Mr. Sangam Kumar G.H	Member & Assistant professor	ECE	
3	Mrs.Shruthi G	Member & Assistant professor	CSE	
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8	Mr. Kishor Kumar	Member & Assistant professor	TE	
9	Mr. Shivalingappa B	Member & Assistant professor	MBA	
10	Mr. Santhamurthy S	Member & Assistant Librarian	Library	
11	Ms.Pooja J Shetty	Member & Student	CSE	
11	Mr. Somaraya B Tallolli	Convenor & Librarian	Library	

Convenor

Mr Somaraya B Tallolli

Librarian, DBIT

Head of Library & Information Centre

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Minutes of the Library Committee Meeting

The meeting of the library committee was held on 6th February 2021 at 10.00 AM in the library. The enclosed list of members has been attended the meeting. Dr Anguraja R, professor and head Dept. of the EEE & Chairman Library committee has opened the meeting and welcomed all the committee members. The convenor Mr Somaraya B Tallolli, Librarian has brief about the agent and initiated the discussion.

The following Agenda was taken up for discussion in the meeting.

- Book procurement for Even Semester
- E-Resource's awareness & promotion
- The Readers' forum activities
- Library Automation
- Library services
- NAAC updates
- Any other issues with permission from the chairman

Agenda-1 Book procurement for odd Semester.

The convenor and Librarian Mr Somaraya B Tallolli have updated the last semester books procurement details as per the approval of the library committee. The 491 books have been purchased as per the VTU syllabus and the Kannada Language course book was also purchased and distributed to the students free of cost from VTU. The even semester books purchase has been discussed and approved by the committee to purchase based on the faculty and HOD request.

Agenda-2-The Readers' forum activities

Librarian Mr Somaraya B Tallolli has convened the committee, due to the pandemic we are not able to conduct any activities under the readers' forum. The committee chairman has suggested conducting some activities for the students through the seminar. All members are supported by the chairman opinion.

Agenda -3 Library software upgradation

Replying to the chairman query regarding the library automation, Dr Somaraya B Tallolli convenor and Librarian has updated the details. The library finally upgraded the automation software with the KOHA ILMS and implement it from January 1st, 2021, with the facility of OPAC and INOUT

management system. This is one of the milestones of the DBIT library. It is a team effort our staff has done a wonderful job and they are getting to update every day with the new software.

Agenda-4 Library services

Chairman & members are requested for the TURNITIN account for all the faculty and e-resource access. The convenor Dr Somaraya B Tallolli has updated the services provided by the library to the committee. The services are

- Given Turnitin instructor account for faculty who are requested
- Enabled KNIMBUS e-resources access facility for all students and faculty
- Provided the facility to access old question papers of VTU, Syllabus copies and teachers notes who are submitted to the library.


Agend-5 NAAC updates

Regarding NAAC updates chairman has raised the question, Dr.Somaraya B Tallolli has updated the chairman regarding the Issues of rare books and collection, library online service, library in/out management system and budget utilization. Chairman asked to submit the same to the NAAC updates.

Agenda-6 Library overdue fine

Committee members are requested not to collect the overdue fine from a student during the pandemic situation. Chairman approved the request made by the committee members.

The meeting ended up at 11.00 PM with permission from the honorary Chairman


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Library Committee Members Attendees sheet

On 6th February 2021

Sl. No.	Name	Designation	Dept	Signature
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3	Mrs.Shruthi G	Member & Assistant professor	CSE	
4	Mrs.Mamatha K	Member & Assistant professor	ISE	
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6	Dr. Manjunath A S	Member & Assistant professor	Chemistry	
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11	Ms.Pooja J Sheety	Member & Student	CSE	
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